

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING AGENDA**

***Tuesday, April 21, 2020 @ 5:00 PM***  
***Conference Room – C117***

<b>FUTURE MEETINGS</b>	
<b>May 20, 2020– 6:00 pm</b>	<b>Board Meeting</b>
<b>June 18, 2020 – 6:30 pm</b>	<b>Board Meeting</b>

Meeting called to order at 5:05 pm by Board President Dean.

**PLEDGE OF ALLEGIANCE**

Dr. Marcus Dean, President  
Paul Cronk, Vice President  
Faith Roeske, Board Member  
Sara Hatch, Board Member  
Matt Hopkins, Board Member  
Susan Abbott, District Clerk

**ADMINISTRATION:**

Michael Dodge, Superintendent  
Chelsey Aylor, PreK–12 Principal - Absent  
Eric Talbot, PreK–12 Assistant Principal - Absent  
Joseph Butler, Business Manager  
Betsy Hardy, Director of Technology - Absent  
Annie West, Director of Special Education - Absent

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS**

- 2.1 Clark Patterson Lee gave an update on the upcoming Capital Project. They showed a Power Point presentation that went through the scope for Phase I and shared the schedule for Phase II.

**3. DISCUSSION/WORK SESSION:**

- 3.1 Review Administrators' Reports:

Mrs. Aylor, PK-12 Principal

- Mrs. Aylor shared that between March 16<sup>th</sup> and April 15<sup>th</sup> our faculty and administration participated in over 140 collaboration or professional development opportunities through CABOCES.
- Mrs. Aylor shared her COVID letters that she has sent out to teachers and families.

Mr. Talbot, PK-12 Assistant Principal

- Mr. Talbot shared that he and Mrs. Aylor have been doing a weekly video entitled: "*Where in the World are your Principals*". They read a book and they also have a background that they ask people to guess where they are.
- Mr. Talbot shared that he has been checking in with students and staff.

Mrs. Hardy, Director of Technology

- Mrs. Hardy shared that in three days, we were able to put over 100 iPads in the homes of elementary students and more are signed up to pick up next week.
- Mrs. Hardy again shared the various internet access points around the area for students to use.

Mrs. West, CSE Chair

- Mrs. West shared that she is using Zoom to conduct annual CSE reviews.
- Mrs. West shared how the Special Education Department had a quick response in getting services to our students.

3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge shared that as of today, APPR scores are still required for 19-20. Obviously, no test scores included "transitional scores". NYSED has asked for an executive order to waive these scores completely for 19-20.
- Mr. Dodge stated that students will be able to have advance designations on their diploma based on the exams they would have taken.
- Mr. Dodge talked about the Catt-Allegany County Superintendents working on a letter to contact our representatives in Congress to tell them that Washington must deliver more help to states and public schools. ***"Support the bi-partisan proposal by Senators Menendez and Cassidy to deliver \$500 billion in federal aid to states, local governments, and public schools."***

3.3 Work Session

Mr. Dodge gave an overview of some of the items in new business:

- 9.1 BOCES Budget vote – the budget has stayed the same as last year.
- 9.2 BOCES Board Member vote - all unopposed.
- 9.3 Capital Reserve Fund- Bus purchase- (2) 65 passenger bus and (2) suburbans plus \$120,000 out of the reserve account.
- 9.4 Capital Reserve Fund- Miscellaneous Equipment- New Pickup with a plow and liftgate.
- 9.5 Capital Reserve Fund- Need to establish a Construction Capital Reserve.
- 9.6 Approve 2020-21 Budget amount of \$16,581,782. Joe will have the total cost of 1% and average real dollar amount to each taxpayer.
- 9.7 Accepting of bids that CPL opened on April 6<sup>th</sup>.

- 9.8 The Wide Awake Club Library rescinded their request to increase the levy by \$5,000.

3.4 Board Dialog

- Discussed a situation where a student went out of state to stay with a parent during this time and how they were getting their work.
- There have been questions from the community as to whether or not we are set if the Fed or the State cut aid. The answer was yes, we are prepared if that happens.
- It was asked if there was a way to put on the webpage a description of all the electives a first-time high school student could take.

**4. BUSINESS/FINANCE:**

4.1 Business Administrator’s Report

- Mr. Butler shared a new update he created for the Board called News & Notes.
- Mr. Butler reviewed the monthly financial summary.
- Mr. Butler shared the monthly summary report.
- Mr. Butler talked about the State Aid budget.
- Mr. Butler shared the proposed 20-21 budget.

4.2 Motion M. Hopkins, second P. Cronk to accept the Treasurer’s Reports.

5- Aye 0 - Nay Motion Carried

**5. EXECUTIVE SESSION: NONE**

**6. OTHER ITEMS:** The next regular meeting will be held on May 20, 2020 at 6:00 pm.

**7. CONSENT VOTE:**

7.1 The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of March 26, 2020 meeting.

7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from March 27, 2020 to April 21, 2020, the BOE hereby approves said recommendations.

Motion by S. Hatch Seconded by F. Roeske

5- Aye 0 - Nay Motion Carried

**8. OLD BUSINESS - NONE**

**9. NEW BUSINESS**



NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of One Hundred Twenty Thousand Dollars (\$120,000.00) from the Capital Reserve Fund For the Purchase of Transportation Vehicles is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use up to One Hundred Twenty Thousand Dollars (\$120,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Transportation Vehicles.
3. That the withdrawal and use of up to One Hundred Twenty Thousand Dollars (\$120,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting <u>  Yes  </u>
Paul Cronk, Vice President	voting <u>  Yes  </u>
Faith Roeske, Board Member	voting <u>  Yes  </u>
Sara Hatch, Board Member	voting <u>  Yes  </u>
Matt Hopkins, Board Member	voting <u>  Yes  </u>

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

9.4 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF MISCELLANEOUS NECESSARY EQUIPMENT

The following resolution was offered by S. Hatch, who moved its adoption, and seconded by M. Hopkins, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Miscellaneous Necessary Equipment for use by the School District, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of up to Forty-Five Thousand Dollars (\$45,000.00) from such Capital Reserve Fund to pay the cost of purchasing a Pickup Truck with snowplow and liftgate, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of up to Forty-Five Thousand Dollars (\$45,000.00) from the Capital Reserve Fund For the Purchase of Miscellaneous Necessary Equipment is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use of up to Forty-Five Thousand Dollars (\$45,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Miscellaneous Necessary Equipment.
3. That the withdrawal and use of up to Forty-Five Thousand Dollars (\$45,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting <u>Yes</u>
Paul Cronk, Vice President	voting <u>Yes</u>
Faith Roeske, Board Member	voting <u>Yes</u>
Sara Hatch, Board Member	voting <u>Yes</u>
Matt Hopkins, Board Member	voting <u>Yes</u>

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

9.5 CAPITAL RESERVE FUND RESOLUTION FOR CONSTRUCTION AND RENOVATION OF SCHOOL FACILITIES

The following resolution was offered by P. Cronk, who moved its adoption, and seconded by F. Roeske, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has determined that it will be in the best interests of the School District to establish a Capital Reserve Fund for the Construction and Renovation of School Facilities by the School District, and

WHEREAS, the Board of Education now wishes to adopt a resolution setting forth the terms and requirements for such a Capital Reserve Fund, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the creation of a Capital Reserve Fund For the Construction and Renovation of School Facilities by the School District is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the creation of a Capital Reserve Fund for the Construction and Renovation of School Facilities by the School District is authorized by Education Law §3651, and that this Reserve Fund shall be known as the Capital Reserve Fund For Construction and Renovation of School Facilities.
3. That the purpose of such Capital Reserve Fund is to pay the cost of Construction and Renovation of School Facilities which the Board of Education may determine from time to time is needed by the School District.
4. That the Chief Fiscal Officer of the School District is authorized and directed to retain up to a maximum amount of Three Million Dollars (\$3,000,000.00) from budgetary appropriations, unappropriated fund balance, surplus funds, the remaining \$132,000 balance in the current Capital Reserve Fund, and New York State Aid funds, as authorized by the Board of Education, from time to time.
5. That the Chief Fiscal Officer of the School District is authorized to invest, from time to time, the moneys of this fund in accordance with the provisions of the General Municipal Law §6-c.
6. The funds contained in this Capital Reserve Fund For the Construction and Renovation of School Facilities shall continue for a period of no longer than ten (10) years from its authorization and establishment.
7. That the creation of this Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.
8. Withdrawals from this Capital Reserve Fund may be paid out for the purpose of Construction and Renovation of School Facilities only upon authorization of the Board of Education, and approval of a proposition for such expenditure by the voters of the School District, which referendum shall be conducted pursuant to the provisions of Education Law §3651.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting	<u>Yes</u>
Paul Cronk, Vice President	voting	<u>Yes</u>
Faith Roeske, Board Member	voting	<u>Yes</u>
Sara Hatch, Board Member	voting	<u>Yes</u>
Matt Hopkins, Board Member	voting	<u>Yes</u>

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

Dated: April 21, 2020.

- 9.6 Motion by M. Hopkins, second by S. Hatch to approve the proposed 2020-2021 school budget for Fillmore Central School District in the amount of \$16,581,782.

5- Aye 0 - Nay Motion Carried

- 9.7 Capital Project Resolution Accepting and Awarding a Bid

A motion was made by F. Roeske, seconded by P. Cronk, to adopt the following resolution:

**RESOLUTION DATED APRIL 21, 2020 AUTHORIZING THE ACCEPTANCE OF A BID AND AWARDING OF A CONTRACT BY THE FILLMORE CENTRAL SCHOOL DISTRICT, ALLEGANY AND WYOMING COUNTIES, NEW YORK, PURSUANT TO THE GENERAL MUNICIPAL LAW RELATING TO THE CAPITAL CONSTRUCTION PROJECT OF 2020.**

**WHEREAS**, the Board of Education of the Fillmore Central School District, Allegany and Wyoming Counties, New York, by public notice duly published according to the provisions of the General Municipal Law, invited sealed proposals for the furnishing of materials and labor necessary for a capital construction and renovation project of the buildings of the Fillmore Central School District, and

**WHEREAS**, all such proposals received were received and opened by officials of the Fillmore Central School District at a meeting held on April 6, 2020 at 3:00 pm, which was the time and place specified in said public notice, or as soon thereafter as was feasible, and

**WHEREAS**, all such sealed bids have been reviewed by the architects, engineers, attorney and officials of the Fillmore Central School District, and have been duly considered at this meeting by the full membership of the Board of Education, and

**WHEREAS**, the Board of Education has determined who was the lowest responsible bidder for each of the following specified contracts, that the contracts were in proper form, or that there were technical and formal deficiencies in certain of the bids which did not affect the substance and meaning of the bids and that it was in the interests of the Fillmore Central

School District to waive any such informalities for all of the bidders, and that the bidders had submitted bid bonds in the amounts specified and required by the public notice and by the plans and specifications therefor, and

**WHEREAS**, due consideration of all factors having been given to all such bids and proposals.

**THEREFORE, NOW BE IT RESOLVED**, that the following bid and proposal by the specified contractor is hereby accepted and the contract be awarded to the named contractor at the amount specified for the contract, and the contract hereby awarded shall include the base bid only, to wit:

- a. General Construction - bid proposal by Kuehne Construction, Inc. is accepted and awarded at a bid price of \$1,065,685, being the base bid.
- b. Mechanical Construction - bid proposal by Mazza Mechanical Services is accepted at a bid price of \$289,800, being the base bid.
- c. Plumbing Construction - bid proposal by Mazza Mechanical Services is accepted at a bid price of \$18,900, being the base bid.
- d. Electrical Construction - bid proposal by Blackmon Farrell Electric is accepted at a bid price of \$326,100, being the base bid.

And be it

**FURTHER RESOLVED**, that this Board of Education enter into a contract with each of the aforesaid contractors for the amounts specified in the preceding section of this resolution, and in accordance with their bid proposals, and the plans and specifications for said public work, all said contractors to be approved by David T. Pullen, Esq., Attorney for the Fillmore Central School District, and all said contracts shall provide for the furnishing of further security for the performance of said contracts as specified in the aforesaid public notice and plans and specifications, and be it

**FURTHER RESOLVED**, that the President of the Board of Education or Superintendent are hereby authorized to execute and sign all such contracts and related documents as the representative and agent of this Board of Education, and be it

**FURTHER RESOLVED**, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Dr. Marcus Dean, President	voting <u>Yes</u>
Paul Cronk, Vice President	voting <u>Yes</u>
Faith Roeske, Board Member	voting <u>Yes</u>
Sara Hatch, Board Member	voting <u>Yes</u>
Matt Hopkins, Board Member	voting <u>Yes</u>

- 9.8 Motion by S. Hatch, second by F. Roeske to accept the Wide Awake Club Library's request to rescind their request to increase the tax levy by \$5,000 for the upcoming school year.

5- Aye 0 - Nay Motion Carried

**10. PERSONNEL - NONE**

**11. EXECUTIVE SESSION**

- 11.1 Motion by P. Cronk, seconded by M. Hopkins for the board to enter into Executive Session at 6:36 PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

5- Aye 0 - Nay Motion Carried

- 11.2 Motion by F. Roeske, seconded by S. Hatch for the board to move out of Executive Session at 7:30 PM and regular meeting resumed.

5- Aye 0 - Nay Motion Carried

**12. ADJOURNMENT**

Motion M. Hopkins, second F. Roeske for the board to adjourn the meeting at 7:31 PM

5- Aye 0 - Nay Motion Carried